



# TOWN OF SWAMPSCOTT

S. PETER KANE  
TOWN PLANNER &  
ENERGY EFFICIENCY MANAGER

## PLANNING DEPARTMENT

ELIHU THOMSON ADMINISTRATION BUILDING  
22 MONUMENT AVENUE, SWAMPSCOTT, MA 01907

# ATLANTIC CROSSING SUBCOMMITTEE DECEMBER 23, 2014 MEETING MINUTES

**Time:** 3:05– 3:20 pm

**Location:** Atlantic Crossing subdivision, Lot 13 (#3)

**Members Present:** Naomi Dreeben, Angela Ippolito, Pete Kane

**Members Absent:** none

**Others Present:** Michael Callahan

Meeting opened at 3:05p with all members of the subcommittee present.

The subcommittee began the review with a walked through the home that had been constructed on Lot 13 (3 Atlantic Crossing). They noted floor layouts and rooms on each floor. They discussed the open second floor deck as well as the rear projection from the third floor which will be removed by the contractor. They also counted the number of bedrooms in the home – four bedrooms.

The subcommittee then went through the checklist of items for the sign-offs of the Certificate of Substantial Completion and Certificate of Performance.

The building permit had been granted within the 24-month requirement. A certificate of occupancy had been granted the previous week. The members also confirmed that the style of the home was now approved with Amendment #2 for the Land Development Agreement – signed by the Board of Selectmen and Atlantic Crossing on December 22, 2014. Michael Callahan stated there would be an escrow setup for this property to complete the landscaping, once the closing occurs. He will provide copies of that escrow to the Town Planner for record.

A. Ippolito made a motion that the subcommittee would approve both certificates, seconded by N. Dreeben; approved unanimously.

The subcommittee reviewed the minutes of the previous meeting (Dec 22). On a motion by A. Ippolito and seconded by N. Dreeben, the subcommittee unanimously approved the minutes.

Meeting adjourned at 3:20p.

S. Peter Kane  
Town Planner / Energy Efficiency Manager